



# Sharing information and integrating services: Collaborative Practice

## STAFF SELF-ASSESSMENT TOOL



**Loddon's Commitment to Supporting Families**

Our shared core competencies

### for staff working indirectly or infrequently with children, young people and families (tier 2)

In 2017, the Loddon Children & Youth Area Partnership identified four 'pillars of competency' that are essential in supporting vulnerable children, young people and families.

The purpose of this tool is to:

- assist staff working indirectly or infrequently with children, young people and/or their families (for around 30-60% of the time) to assess levels of competence for **sharing information and integrated service delivery: collaborative practice**
- facilitate discussions between staff and managers about professional development and training needs in relation to the competencies
- provide the basis for self-reflection and planning
- provide a baseline for tracking progress in building competency over time

**Name:**

**Role/Position:**

**Email:**

**Phone:**

#### Information sharing and integrated services: collaborative practice

This competency refers to a commitment to the appropriate and open sharing of information and coordination of services to prevent harm and deliver optimum support. This is increasingly referred to as 'collaborative practice'. This competency means being able to build trusted relations with other organisations, develop shared goals and consistent language, and share information appropriately in the best interests of children, young people and families.

*Check the appropriate box:*

- I have completed training in this competency and know how to apply it in my work
- I have completed training in this competency but need to update my learning
- I have not completed training in this competency
- Yes  No I have a good understanding of the organisation's rationale for building this competency

*For each statement below check the appropriate box:*

	Often	Sometimes	Rarely/ Not at all	Not Applicable
I have accessed the online information about this competency (e.g. resources, Fact Sheets)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I communicate well with colleagues to help our ability to work as a team	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I am familiar and comply with Victoria's information-sharing legislation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I maintain good two-way communication with colleagues working with the child, young person or family	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>